

**Submission of Bid or Proposal Protest pursuant to MSB 3.08.342**

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Solicitation Number \_\_\_\_\_

Solicitation Title \_\_\_\_\_

<p><b>Protester Information:</b></p> <p>Company Name: _____</p> <p>Mailing Address: _____</p> <p>Physical Address: _____</p> <p>Telephone: _____</p> <p>Facsimile: _____</p>	<p><b>Legal Counsel or Other Representative<sup>1</sup>:</b></p> <p>Name: _____</p> <p>Mailing Address: _____</p> <p>Physical Address: _____</p> <p>Telephone: _____</p> <p>Facsimile: _____</p> <p align="right">_____ Signature of Representative</p>
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Describe with particularity (in detail) the alleged errors in the award of the bid. Refer to any applicable sections of the Matanuska-Susitna Borough code, bid or proposal packet, or bid analysis or rating sheets. Use additional pages if necessary. Pursuant to MSB 3.08.342, the Purchasing Officer shall review the protest and issue a written determination within three working days of receipt of this protest.

This protest can only be filed two ways: (1) Hand delivered to the Purchasing Officer, (2) Submitted via facsimile to 907-861-8617. **If submitted by facsimile, an original document shall follow by mail.** This protest may not be emailed, or submitted to another person or department.

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I, the undersigned, hereby submit this protest of the Purchasing Officer's determination of apparent successful bid or proposal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<sup>1</sup> If the protester is represented by legal counsel or other representative who will be accepting service in this matter on behalf of the protester, please provide the information requested.