



**MATANUSKA-SUSITNA BOROUGH**  
 350 East Dahlia Avenue, Palmer, Alaska 99645  
**DEVELOPMENT SERVICES**  
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**ROW COMPLAINT FORM**

COMPLAINT # \_\_\_\_\_ INSPECTION # \_\_\_\_\_ Compliance Deadline: \_\_\_\_\_

**REPORTING PERSON'S INFORMATION:**

Name: \_\_\_\_\_ Email (optional): \_\_\_\_\_  
 Home Phone: \_\_\_\_\_ Work Phone (optional): \_\_\_\_\_  
 Physical Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



**Complaint topic:**

- Encroachment    Blockage    D/W Permit needed    Work in ROW w/o permit    Vehicles  
 Other: \_\_\_\_\_

**What date/time did you first notice the possible violation?** Date: \_\_\_\_\_ Time: \_\_\_\_\_ A.M.  
P.M.

**Location of the property where the possible violation exists.**

Street address \_\_\_\_\_  
 Road Name where occurred \_\_\_\_\_  
 Subdivision \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_  
 MSB Tax parcel ID # \_\_\_\_\_  
 TRS \_\_\_\_\_ MAP# \_\_\_\_\_

**Name, address and telephone number of the owner of the property and the person causing the violation (if known):**

**Property Owner:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**Person causing violation:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_

**Description of Complaint/Violation:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_