

**REQUEST FOR QUOTATION**

**PURCHASING DIVISION  
MATANUSKA-SUSITNA BOROUGH**

350 EAST DAHLIA AVENUE

PALMER, ALASKA 99645

TELEPHONE: 907-861-8601

FACSIMILE: 907-861-8617

EMAIL: purchasing@matsugov.us

**VENDOR NOTICE (This is NOT an Order)**

This is an informal quotation that will not be read at public opening. The information may be publicly reviewed after award. The terms and conditions should be reviewed and understood before preparing a quotation. The quotation shall be the best net price, FOB destination, to include all delivery charges, but exclude applicable taxes. Delivery schedule and discount for early payment shall be indicated in the spaces provided below. **Return the quotation by the above time and date to the above address. Late quotes will not be accepted.** Please reference the Buyer's name and the RFQ number on the outside of the return envelope. **Faxed and emailed quotes are acceptable.**

PLEASE QUOTE ON THE FOLLOWING ITEMS. WE WILL NOT CONSIDER SUBSTITUTE OFFERS.

**REQUEST FOR QUOTATION**

RFQ NUMBER: **20-065Q**

Quote Title: **Talkeetna Fire Station Lighting**

BUYER: Jeff Stevenson

FINANCIAL CODING:

**DELIVERY LOCATION OF GOODS/SERVICES.**

Willow and Talkeetna, Alaska

**Date Issued**

10/24/2019

**Quote Due**

11/1/2019 @ 2:00 PM

**Description**

The Matanuska-Susitna Borough is requesting quotes from qualified contractors to upgrade lighting at two Public Service Buildings in the Talkeetna area.

Station 11-1 is located at 22690 Talkeetna Spur Road, Talkeetna, Alaska.

Station 11-2 is located at 42488 S Parks Highway, Willow, Alaska.

**Attachments:**

- A. Scope of Work 1 page
- B. Station 11-1 plans 2 pages
- C. Station 11-2 plans 1 page
- D. Insurance requirements 3 pages

QUOTES EXCEEDING \$25,000 WILL BE REJECTED

**Quote will be awarded to the vendor with the lowest Total Quote Price**  
(Total Base Quote only or Total Base Quote plus Additive Alternate, as applicable)

QUOTE FORM CONTINUED ON THE FOLLOWING PAGE

<b>Base Quote</b>		Page 2 of 9
	Station 11-1	\$
	Station 11-2	\$
	<b>Total Base Quote</b>	<b>\$</b>
<b>Additive Alternate</b>		
	Station 11-1 pole mounted fixtures	\$

**THIS SECTION TO BE COMPLETED BY VENDOR**

PAYMENT TERMS: Net 30

\_\_\_\_\_

COMPANY NAME                      ADDRESS                      CITY                      STATE                      ZIP CODE

\_\_\_\_\_

TYPED OR PRINTED NAME AND TITLE                      SIGNATURE                      DATE

PHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

## Scope of Work

All work shall comply with the applicable requirements of the IBC, IMC, NEC, UPC and current State of Alaska Amendments both as shown or implied by the type of construction and building use. The contractor is responsible for filing for and obtaining all required plan reviews and permits including, but not limited to, State of Alaska Fire Marshal plan review and driveway permit including associated costs.

The work shall comply with applicable portions of the Matanuska-Susitna Borough Facilities Design Criteria Manual available at <http://www.matsugov.us/departments/msbdesigncriteria> unless project requirements listed in this document indicate otherwise.

Contractor shall be properly licensed and insured.

### Station 11-1

1. See Attachment for electrical drawing.
2. Replace (3) fixtures on overhead doors and on western addition with Hubbell PVL3 fixtures.
3. Replace (2) fixtures on southern and eastern personnel doors with Hubbell NRG 300 fixtures.
4. Replace (1) surface mounted fixture in entrance mudroom with Lithonia 2x2 EPANL LED fixture.

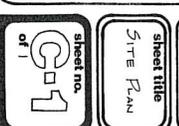
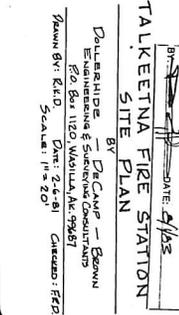
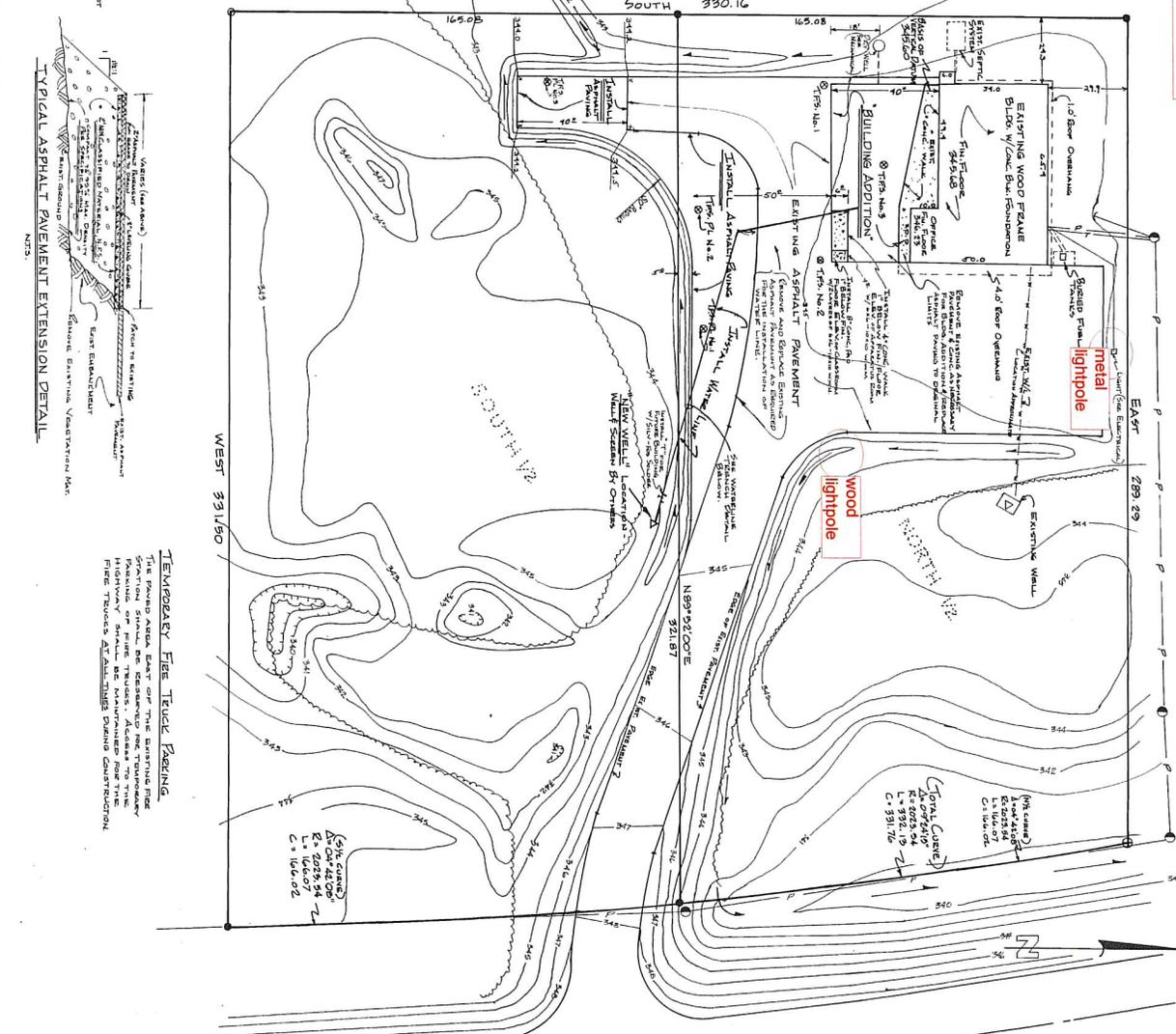
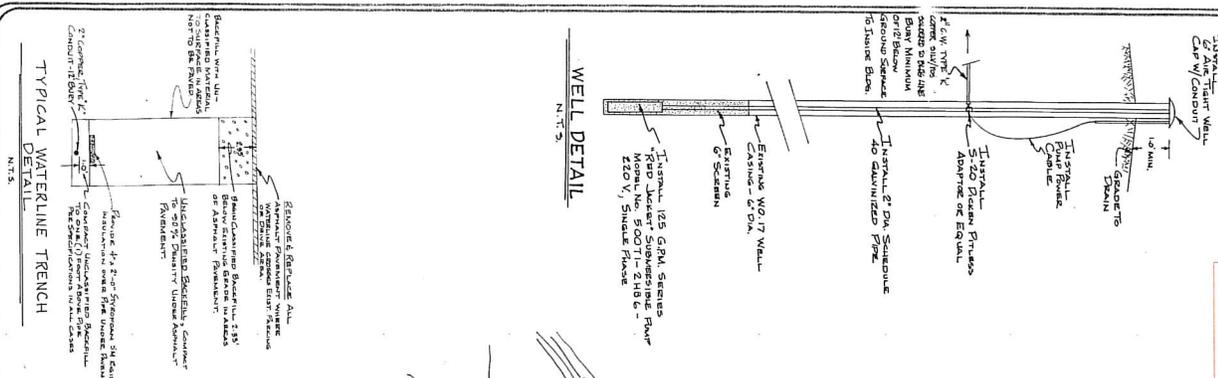
### Additive Alternate

Replace (2) pole mounted fixtures with new light fixtures. One pole is square metallic, the other is round wooden, reuse existing poles. Replace fixtures with Lithonia D-Series Size 1 LED Luminaire with a medium forward throw light distribution.

### Station 11-2

1. See Attachment for electrical drawing.
2. Replace (3) fixtures on overhead doors and on west side of classroom with Hubbell PVL3 fixtures.
3. Replace (2) fixtures on southern and western personnel doors with Hubbell NRG 300 fixtures.

Station 11-1



**LEGEND**

- 1" Tall Fire
- 2 1/2" Steam
- ⊕ 3/4" Astroturf Manureport
- 1" Concrete Telephone Line
- 1" Overhead Power Line
- 1" Tree Line
- 3/4" — Control & Elevation
- 2 1/2" — Spot Elevation
- 1" — Drainage (Direction of Flow)
- 1" — Guy Anchor
- — Power Pole

**NOTES**

- 1) Based on Vertical Datum Taken from Tache Nivau & Levels Site Plan Dated Nov 1977.
- 2) Survey Data & Elevations from Alaska Department of Natural Resources File No. 10490104/02.
- 3) Proposed new foundation elevations are shown on the plan. The existing foundation elevations are shown on the plan to be installed.
- 4) Remove Existing Concrete Walk & Asphalt Pavement as Necessary for New Wood Construction. At least one inch addition of patch to existing w/c pavement.

**RECORD DOCUMENT**

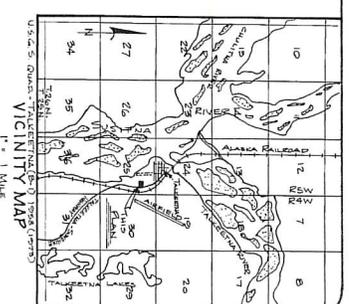
THIS DOCUMENT IS A RECORD DOCUMENT REFLECTING THE FIELD CONDITIONS AS FOUND BY THE ARCHITECT. IT IS NOT TO BE USED FOR CONSTRUCTION. THE ARCHITECT'S RESPONSIBILITY IS TO THE CLIENT AND NOT TO THE CONTRACTOR. THE CONTRACTOR'S RESPONSIBILITY IS TO THE ARCHITECT AND NOT TO THE CLIENT. THIS INFORMATION AND AS SUCH, ASSURES NO LIABILITY FOR ERRORS CONTAINED HEREIN.

DATE: 5/1/83

**TALKEETNA FIRE STATION SITE PLAN**

BY: [Signature]

DESIGNED BY: DeCamp - Brown  
 ENGINEERING & SURVEYING CONSULTANTS  
 P.O. Box 1120, Wasilla, AK 99687  
 DRAWN BY: R.K.D. DATE: 2-6-81 CHECKED: F.E.D.  
 SCALE: 1" = 20'



**SELBERG & WYCOFF ARCHITECTS**  
 architects, urban designers, and planners  
 phone (907) 376-6046 p.o. box 1191 wasilla, alaska 99687

project title: TALKEETNA FIRE STATION ADDITION

sheet no. 1 of 1  
 sheet title: SITE PLAN  
 project no. 222  
 date: 7/2/81  
 drawn by: [Signature]  
 checked by: [Signature]







**MATANUSKA-SUSITNA BOROUGH**  
**PURCHASING DIVISION**  
**350 East Dahlia Avenue, Palmer, Alaska 99645-6488**  
**PHONE (907) 861-8601 • FAX (907) 861-8617**  
**EMAIL: [purchasing@matsugov.us](mailto:purchasing@matsugov.us)**

It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of the Agreement to create in the public or any member thereof a third party benefit hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.

It is highly recommended that the Contractor confer with their respective insurance companies or brokers to determine if their insurance program complies with the Borough's Insurance requirements.

The Contractor shall procure and maintain the following insurances:

A. Minimum Scope of Insurance

Coverage shall be at least as broad as:

1. Insurance Services office form number CG 0001 (Current Edition) covering Commercial General Liability.
2. Insurance Services office form number CA 0001 (Current Edition) covering Automobile Liability, symbol 1 "any auto".
3. Worker's Compensation insurance as required by the State of Alaska and Employers Liability Insurance.

B. Minimum Limits of Insurance

Contractor shall maintain limits no less than:

1. General Liability:

\$1,000,000 combined single limit per occurrence for bodily injury, property damage, personal injury and advertising injury.

If the general liability insurance is written on a claims made form, the Contractor shall provide insurance for a period of two years after final payment of this agreement. The policy(s) shall evidence a retroactive date, no later than the beginning of this Agreement.

2. Auto Liability:

\$1,000,000 combined single limit per accident for bodily injury and property damage.

3. Worker's Compensation and Employers Liability:

Worker's Compensation shall be statutory as required by the State of Alaska. Employers liability shall be endorsed to the following minimum limits:

Bodily injury by Accident -	\$500,000 each accident
Bodily injury by Disease -	\$500,000 each employee
Bodily injury by Disease -	\$500,000 policy limit

4. Excess Liability:

In order to meet the required minimum limits of insurance it is permissible for the Contractor to combine an excess liability or umbrella policy with the general liability, auto liability or employers liability. In the instance where the Contractor purchases an excess liability or umbrella policy the occurrence limit and the aggregate limit may be of the same amount.

C. Deductibles and Self-Insured Retention

Prior to work commencing any deductible or self-insured retention must be declared and approved by the Borough. The Contractor may be requested to demonstrate how the deductible or self-insured retention will be funded in the event of a claim. At the option of the Borough, the Contractor shall reduce or eliminate such deductibles or self-insured retention as respects the Borough, its officers, officials, employees and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability, Automobile Liability

- a. The Borough, its Administrator, officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor premises owned, occupied or used by the Contractor or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitation on the scope of protection afforded to the Borough, its Administrator, officers, officials, employees and volunteers.
- b. The Contractor's insurance coverage shall be primary insurance as respects the Borough, its Administrator, officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the Borough, its Administrator, officers, officials, employees and volunteers shall be excess of the Contractor insurance and shall not contribute to it.
- c. The Contractor insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Worker's Compensation and Employer's Liability

The insurer shall agree to waive all rights of subrogation against the Borough, its Administrator, officers, officials, employees and volunteers for losses arising from work performed by the Contractor or any subcontractor for the Borough.

3. All Insurance

Each insurance policy required by this Agreement shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after 30 days prior written notice for nonpayment of premium or fraud on the part of the Contractor or 60 days prior written notice for any other reason by certified mail, return receipt requested, has been given to the Borough. Such notice shall be mailed by the Contractor to the attention of the Borough's Purchasing Officer.

E. Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A-: VII.

F. Verification of Coverage

Contractor shall furnish the Borough with certificates of insurance and with certified copies of all endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates are to be on forms acceptable to the Borough. All certificates are to be received and approved by the Borough before work commences. The Borough reserves the right to require complete, certified copies of all required insurance policies, at any time.

G. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all requirements stated herein.

H. Lapse in Coverage

A lapse in insurance coverage is a material breach of this agreement which shall result in immediate termination of the agreement, pursuant to the appropriate Section within the contract.