



# MATANUSKA-SUSITNA BOROUGH

## CLERK'S OFFICE

350 E Dahlia Avenue, Palmer, AK 99645

907-861-8683 Phone • 907-861-7845 fax

January 1, 2022

Dear Voter,

Thank you for your interest in applying for an Absentee By-Mail ballot for the regular Borough election.

The Borough's 2022 regular election will be held on **Tuesday, November 8, 2022**. Regular Borough elections are held annually on the first Tuesday, following the first Monday, in November (MSB 25.05.030). Special elections may be held in accordance with Borough code. Absentee By-Mail applications for Borough elections must be submitted annually and are separate from the Alaska State Division of Elections.

In order for your application to be processed, please carefully complete **ALL** sections of the application (on the reverse side) and SIGN it. Omissions or errors may cause a delay in ballot mailing. If there is a change to your ballot mailing address after you have submitted an application, it is very important that you let us know by calling 907-861-8683.

Ballots will be mailed out mid-October, once the Clerk's Office has received the ballots for distribution. Please apply early to allow sufficient time for a ballot to be mailed to you.

### DEADLINES AND DATES:

- Application Deadline: **Tuesday, November 1, 2022**
  - Voted By-Mail Ballot Hand-Delivered by: **Tuesday, November 8, 2022, 8 p.m. (Election Day)**
- OR**
- Voted By-Mail Ballot Postmarked by: **Tuesday, November 8, 2022 (Election Day) and received by Friday, November 11, 2022**

### EARLY VOTING AND ABSENTEE IN-PERSON VOTING:

Early Voting and Absentee In-Person Voting begins 15 days prior to Election Day. For information on voting sites and hours of operation, visit [www.matsugov.us/elections](http://www.matsugov.us/elections) or call 907-861-8683.

### CITY ELECTIONS:

Regular elections for the cities of Houston, Palmer, and Wasilla are conducted separately from Borough elections. To request an absentee ballot for city elections, you must apply directly to your city clerk's office. If you live within the city limits of any of these cities and would like information on city elections and voting opportunities, contact your local City Clerk's Office.

City of Houston

907-892-6869

[www.houstonak.com](http://www.houstonak.com)

City of Palmer

907-761-1301

[www.cityofpalmer.org](http://www.cityofpalmer.org)

City of Wasilla

907-373-9090

[www.cityofwasilla.com](http://www.cityofwasilla.com)

### STATE AND FEDERAL ELECTIONS:

Primary and general elections are administered by the Alaska State Division of Elections. For more information, visit [www.elections.alaska.gov](http://www.elections.alaska.gov) or call the Division of Elections at 907-373-8952.

Sincerely,

MATANUSKA-SUSITNA BOROUGH

*Kelly Johnson*

Kelly Johnson

Deputy Borough Clerk

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CLERK'S OFFICE**

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**REGULAR BOROUGH ELECTION:  
NOVEMBER 8, 2022**

**ABSENTEE BY MAIL VOTING**

- Any registered Borough voter may apply for a ballot by-mail by submitting this application no later than 7 days prior to Election Day.
- Complete **ALL** sections of the application and sign. Blank fields, omissions, or errors may cause a delay in ballot mailing.
- **You must sign the application.** No one may sign on your behalf.
- Completed applications may be mailed, hand-delivered, or faxed to the Borough Clerk's Office (address & fax # above).
- **The application deadline for the November 8, 2022, regular election is November 1, 2022.**
- Once ballots are ready for distribution and upon timely receipt of a by-mail application, an official ballot and voting material will be mailed to the ballot mailing address provided on the application.
- Once you receive your ballot, carefully follow **ALL** instructions to ensure your ballot is properly cast.
- The returned (voted) by-mail ballot envelope **MUST** contain: Voter's signature, voter's identifier, and a witness or notary's signature.
- In order for your ballot to be counted, absentee by-mail ballots must be **postmarked by Election Day and received by the Clerk's Office no later than November 11, 2022.**
- Hand-delivered ballots **MUST** be returned to a Borough election official **by 8 p.m. on Election Day.**

**APPLY EARLY TO VOTE  
AN ABSENTEE BY-MAIL BALLOT!**

**2022 ABSENTEE BY-MAIL BALLOT APPLICATION**

**Carefully complete ALL sections of this application and SIGN.** Omissions or errors may cause a delay in ballot mailing. It is the responsibility of the applicant to contact the Borough Clerk's Office with any changes to the application after submission.

**SECTION 1. APPLICANT INFORMATION**

Send ballot for:  Regular Election on November 8, 2022  
(Select one)  All 2022 Borough Elections

**Applicant's Full Name:**

First & Last Name: \_\_\_\_\_  
MI: \_\_\_\_\_ Suffix (e.g. Jr, Sr, I, II): \_\_\_\_\_

**Identifiers (you MUST provide at least ONE)**

AK Voter No.: \_\_\_\_\_

DOB: \_\_\_\_\_

SSN or last 4: \_\_\_\_\_

**Borough Residence Address (where you claim residency—MUST be provided)**

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_, Alaska

Legal Description or Tax ID No.: (only if other than a street address)

**Permanent Mailing Address: (where you receive your mail on a daily basis)**

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_, Alaska

**Contact Information: (used in case there is an issue with your application)**

Contact Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

**SECTION 2. BALLOT MAILING ADDRESS (MUST be provided)**

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Country (if outside USA): \_\_\_\_\_

**SECTION 3. APPLICANT OATH**

I certify, under penalty of perjury, that: the information on this form is true and accurate, and complete to the best of my knowledge and I am eligible to vote in the Matanuska-Susitna Borough for at least 30 days prior to the election, I am not requesting a ballot from any other state, and I am not voting in any other manner in this (these) election(s). I further certify that I have not been convicted of a felony, or having been so convicted, have been unconditionally discharged from incarceration probation and/or parole. I am not registered to vote in another state or I have taken the necessary steps to cancel that registration.

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

FOR OFFICE USE ONLY	
VREMS check : _____	Voter No.: _____
Initial and date	
Registered Precinct: _____	ASB/SB District: _____
Database Entry: _____	2nd Check: _____
Initial and date	Initial and date