

MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD

Chairperson – David Palmer – At Large 4
Vice Chair – Ed Strabel - District 6
Amy O'Connor – District 1
Stuart Leidner – At Large 1

George Brown – District 2
Kenneth Barber – At Large 2
Sonya Walden - District 3
Scott Lapiene – At Large 3

Roy Wahl – District 4
Cindy Bettine - District 5
Thomas Phillips - District 7

AGENDA

REGULAR MEETING
Lower Level Conference Room

November 27, 2017
6:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL – DETERMINATION OF QUORUM
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETING
 - October 23, 2017
- VI. BOROUGH STAFF REPORT
 - Hugh Leslie, Recreation Services Manager
 - Trail Bond Project Updates
- VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
- VIII. UNFINISHED BUSINESS
 - Bed Tax discussion
- IX. PUBLIC NOTICES
 - Pool Renovation Project Public Meeting – 11/29/2017
- X. NEW BUSINESS
 - Enforcement
 - Draft Rules for Jim Creek Campground
 - 2018 PRTAB meeting schedule
- XI. VOLUNTEER NOMINATIONS
- XII. CORRESPONDENCE
- XIII. MEMBER COMMENTS
- XIV. NEXT MEETING
 - January 22, 2018 – Lower Level Conference Room, DSJ Building, Palmer
- XV. ADJOURNMENT

- 47 • Mat- River Campground
- 48 ○ RV campers increased over last year. Thank-you notes from campers
- 49 came flooding in this season.
- 50 • Project Plastic / Online reservations
- 51 ○ Most facilities are now taking credit cards, and you can now buy your
- 52 daily and annual parking pass on line. Next up is taking reservation online
- 53 for pavilions and ballfields.
- 54 ○ Electronic pay kiosks will be installed at four trailheads
- 55 • GRPA
- 56 ○ Gate – MEA will not install this winter. 2 bids came in, winning bid was
- 57 \$19,700.
- 58 ○ Chalet – New contractor - Lifetime Adventures. Will be approved
- 59 November 7th.
- 60 • Jim Creek
- 61 ○ Campground is at 95%. Need to complete fencing. Dirtworks did an
- 62 impressive job.
- 63 ○ Campground will be open Spring of 2018
- 64 ○ Park Shop – slab has been poured, but not much else. Job needs to be
- 65 done by January 3rd.
- 66 • Enforcement – asking board for a resolution in support for enforcement powers.
- 67 • 2018 Parking Passes go on sale December 1
- 68 • Bond updates
- 69 ○ Staff will talk with Ms. Cameron regarding work being done on the
- 70 Plumley-Maud Trail.
- 71 ○ Staff will discuss with Capital Projects the Wasilla Creek Headwaters trail
- 72 and the issue regarding a temporary ban on motorized use
- 73 ○ Staff will get more information regarding the Brasil Springs Trail, and
- 74 whether or not future road projects will impact the trail.
- 75 VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION
- 76 None
- 77
- 78 VIII. UNFINISHED BUSINESS
- 79 A. Alaska LNG project <http://ak-lng.com>
- 80 MOTION: Mr. Leidner moved to have this item taken off the agenda until there was
- 81 something the board could act on. Suggested having Mr. Palmer report on it during
- 82 Member Comments. Mr. Barber 2nd. All in favor.
- 83
- 84 B. Bed Tax discussion
- 85 • Tabled November 27th meeting
- 86
- 87 IX. PUBLIC NOTICES
- 88 • MSB007290 – Lease for Office Space – comments due 9/22/17
- 89 ○ Mr. Leslie had no issues with this lease. The Board is in favor of the
- 90 Borough going ahead with this lease.
- 91
- 92 • MSB007242 – Easement – comments due 10/11/2017
- 93 ○ No action taken by the board
- 94
- 95 • GPRPA Southern Sub-Unit Development Plan – comments due 10/12/17

- 96 ○ Mr. Wahl had some suggestions for ADA accessibility. Spoke with staff
 97 regarding this issue, they suggested nominating ADA accessible trails as a
 98 CIP project.
 99 MOTION: Mr. Lapiene moved that the GPRA plan be modified to include
 100 some form of ADA accessible trail system. Mr. Leidner 2nd. All in favor.
 101
- 102 • MSB007293 – Sale – Little Su Campground – comments due 10/30/17
- 103 MOTION: Mr. Lapiene moved to recommend that the Borough retain ownership
 104 of these properties. Mr. Barber 2nd. Mr. Leidner would like to know what the
 105 City of Houston has planned for these properties. All in favor.
 106
- 107 X. NEW BUSINESS
- 108 A. PRTAB Reso 17-07 - A RESOLUTION OF THE MATANUSKA-SUSITNA
 109 BOROUGH PARKS, RECREATION, AND TRAILS ADVISORY BOARD
 110 SUPPORTING THE MATANUSKA-SUSITNA BOROUGH RETAINING TAX
 111 PARCEL 17N03E18B001 FOR THE PURPOSE OF PUBLIC RECREATION.
 112 MOTION: Mr. Lapiene moved, Mr. Leidner 2nd. All in favor.
 113
- 114 B. Generally Allowed Uses on Borough Owned Land
- 115 • Ms. O'Connor would like to see a draft of the Jim Creek Campground rules at the
 116 November 27th meeting.
 - 117 • Board would like to see enforcement as a New Business item on the agenda for
 118 the November 27th meeting.
- 119
- 120 C. Board Positions vacant
- 121 • Mr. Palmer asked for clarification of possible upcoming board vacancies.
 122
- 123 XI. VOLUNTEER NOMINATIONS
- 124 None
- 125
- 126 XII. CORRESPONDENCE
- 127 None
- 128
- 129 XIII. MEMBER COMMENTS
- 130 • Mr. Strabel:
 - 131 ○ On the past two weekends the Mat-Su Ski Club did 283.25 hours of trail
 132 clearing on the new trail loops. Dry weather helped to make them skiable
 133 for this season.
 - 134 ○ Few incidents at GPRA – two different times came across what he
 135 suspected were kids smoking dope in the parking lot, also 2 women
 136 camped on road to the Chalet. Had campfire and everything. Told them
 137 that they couldn't camp there and to put the campfire out, and called the
 138 Troopers. Women left first thing the next morning.
 - 139 • Ms. O'Connor:
 - 140 ○ November 8th & 9th is the Salmon Symposium. The Symposium is
 141 holding a salmon storytelling event and is looking for storytellers.
 142
- 143 XIV. NEXT MEETING
- 144 A. Next regularly scheduled meeting is November 27, 2017, Lower Level
 145 Conference Room, DSJ Building, Palmer.
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147 XV. ADJOURNMENT
148 Mr. Palmer adjourned the meeting at 8:02 p.m.

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David Palmer - Chairperson

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157 ATTEST:

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160 Jill Irsik, Comm. Div. Admin. Specialist

Project	Staff	Project Lead	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Wasilla Creek Head Waters	Mike Campfield	MSB CP	Project planning meeting 4/14 with MC, JB, EP, GH	Meeting held with ADFG / AKDNR on 5/3	Site visit conducted on 6/4 with ADFG	Completed conceptual plan and cost estimate for Wendt Road Parking Lot		Created poster for Transportation fair	Applying for grant funds to repair fish habitat	Grant application submitted to NFHAP.	
Plumely Maud	Mike Campfield	MSB CP		Received Scope of Work from MC		Conducted site visit with design team	Construction Plans developed to 95% level	Advertising construction documents for bids	Advertising construction documents for bid	Opened bids. Contract award to Dirtworks on 11/21/17.	
Ridge Trail	Emerson	TCCI	Community is finalizing the Ridge Trail Development Plan as a guide for the bond project	Community forwarded final plan for MSB approval	PRTAB approved plan		Planning Commission Approved Plan	Assembly adopted the trail management plan	Staff are working with the community to draft the scope of work for the contract		
Haessler-Norris	George	WTC	Meeting scheduled with Willow Trail Committee 4/24, to further refine scope of work for this project	Scope of work drafted	Scope of work sent to WTC and DNR for review	Scope of work revised per comments from WTC, discussed plan for work on DNR land with DNR - 6-9 months before they get a chance to review easement applications. 7/26	Scope of work for parking lot design completed by CP. CD completed Land Use Permit Application, Meeting with DNR 8/16. ADF&G Fish Habiat Permit Application submitted 8/23. Workin on other environmental permits - USACE, SWPPP 8/23	Parking lot design is contracted and underway. Received Fish Habitat Permit from ADF&G. 9/13	Met with DNR staff to review permit application. The application is being processed. DNR indicated they will need to do a 45 day public notice, and can potentially issue the permit early in 2018.	Draft parking design submitted and reviewed with engineers by CPD/CDD team. Connector trail flagged from parking lot to H/N trail system. Waiting for DNR permit.	
Menard Sports Complex	Emerson	COW	Draft grant agreement was emailed to the public works department	Grant agreement finalized; funding available for city to start work				Wasilla is contracting out construction of the trails	see attached picutre	Wasilla constructed about 1,100 feet of walking path this fall and plans to pave next yr	
Herning	Emerson	TBD	Herning Trail Concept Plan Project Team is finalizing the plan as a guide for the bond project.	Communities adopted resolutions supporting plan	PRTAB approved plan	Planning Commission approved the plan		Assembly adopted the trail concept plan.	Staff are drafting a scope of work for the trail survey	Staff are drafting letters to property owners along the trail reroute alignment	
Mat River Front South	George	TBD	Met with City of Palmer to discuss acquisition of Kopperud properties for critical trail connectivity	Scope of work drafted, EP contacted landowners for acquisition	Public notice sent, comments received, reviewed	Legislation prepared for acquisition, appropriation. Research conducted with DEC and SHPO for property records related to hazmat and historical records. 7/26	Legislation finalized	Legislation is scheduled for public hearing on 9/19. Site visits conducted to evaluate trail routes and existing conditions.	Land acquisition approved by assembly. Property closed and documents recorded 10/9.	Evaluating route options, project coordination with MSB Trail Specialist for possible work start up in spring.	
Mat River Front North	George	TBD	Met with City of Palmer to discuss acquisition of Kopperud properties for critical trail connectivity	Scope of work drafted, EP contacted landowners for acquisition	Public notice sent, comments received, reviewed	Legislation prepared for acquisition, appropriation. Research conducted with DEC and SHPO for property records related to hazmat and historical records. 7/26	Legislation finalized	Legislation is scheduled for public hearing on 9/19. Site visits conducted to evaluate trail routes and existing conditions.	Land acquisition approved by assembly. Property closed and documents recorded 10/9.	Evaluating route options, project coordination with MSB Trail Specialist for possible work start up in spring.	
Brasil Springs	GH / EK		Contacted Backcountry Horsemen of Alaska to see if they would champion this project, and reached out to other non-motorized groups as well for their input - no response to date	Scope of work drafted	Public notice period	Research conducted concerning MEA transmission line (it's located 35' west of section line) Public meeting advertised in Public Notice, scheduled for 8/14 DSJ AC 6:30pm. 7/26	Public workshop held on trail 8/14	Evaluating community input on trail design.	Working with MEA and MTA on access control options.	Evaluating traffic control options to minimize non-motorized traffic on trail	
Big Lake Trail Bridges	Mike Campfield	MSB CP	Staff conducted an intial site visit					Created poster for Transportation fair		Developing RFP and maintenance plan	
Fish Lake Parking	Bob Walden	MSB CP	Initial site visit complete	Construction area flagged for clearing	Scope complete and design at 95%.		Bidding	Low bid to D&S Rd Services \$99,292.	Froze up 10/14, one week left on contract for spring work.		
Willow Park Improvement	Bob Walden	MSB CP	Site asbuilt complete and flagged outer property lines.	Gazebo flagged and trial to pond.	Parking lot scope of work and design at 35% for first phase hopefully constructed in October.			Bidding E Access Rd and Pavilion	Bid open 10/2 Fiklin Const low bidder. Substantial completion 10/28		
Trapper Creek Community Services Association: Warm Storage Building	Dave Steadman	MSB CP	Two site visits, developed SOW	Site visit, geo-tech,finalized Bid Docs.	Project advertised for competitive bids.	Project awarded, design underway.	Project design progressing	Design & Permitting complete. Construction underway.	Construction phase complete	Project complete	

Project	Staff	Project Lead	Jan-18	Feb-18	Mar-18	Apr-18	May-18
Wasilla Creek Head Waters	Mike Campfield	MSB CP					
Plumely Maud	Mike Campfield	MSB CP					
Ridge Trail	Emerson	TCCI					
Haessler-Norris	George	WTC					
Menard Sports Complex	Emerson	COW					
Herning	Emerson	TBD					
Mat River Front South	George	TBD					
Mat River Front North	George	TBD					
Brasil Springs	GH / EK						
Big Lake Trail Bridges	Mike Campfield	MSB CP					
Fish Lake Parking	Bob Walden	MSB CP					
Willow Park Improvement	Bob Walden	MSB CP		Bidding ADA access to Pond	Construction ADA access to Pond	Construction ADA access to Pond	Completion of ADA access to Pond
Trapper Creek Community Services Association: Warm Storage Building	Dave Steadman	MSB CP					

Public Notices > Palmer and Wasilla Pool Renovation Public Meeting #2

Notice Type

optgroup,optgroup,optgroup,optgroup,optgroup

The next public meeting on pool design is Nov. 29 from 6-8pm in the Assembly chambers at the Borough building 350 E. Dahlia Ave. in Palmer. The architect and the Borough have incorporated some of the remarks at the first meeting, including stair and ramp access to the pools.

Effective Dates

Nov 13, 2017 - Nov 29, 2017



Jim Creek Campground Guidelines

Please camp in numbered campsites only. There are 26 numbered campsites, there is no camping in the parking lot.

Fees must be paid prior to setting up your campsite. Camping is \$15.00 per night per site. You have several options in how to pay your camping fee.

One adult from the camping party must register for the campsite and occupy it for the first 24 hours.

Quiet hours are from 11:00pm-7:00am but noise levels should be controlled at all times so as not to disturb other campers.

Visitors must leave the campground by 10:00pm each night.

Campers can use a pay envelope located at the fee pipe, pay using the electronic fee station located at the Park Headquarters, pay in person during normal business hours in the Park Headquarters or pay online via www.matsugov.us/ecommerce. Please follow the instructions on how to display your receipt.

The maximum number of consecutive nights allowed is 14. Campers must leave the campground for a minimum of 72 hours between stays and the total nights allowed per year is 30.

No more than one campsite, occupied by a single family or group of 4 unrelated persons will be permitted on an individual lot. No campsite shall occupy more than one lot.

Campers shall be allowed a maximum of two full sized motor vehicles and one trailer per site. Or 1 full sized motor vehicle, one trailer and 2 SXS per site or 1 full sized motor vehicle, one trailer and 3 ATVs/motorcycles per site. At no time shall there be two trailers or more than 4 motorized vehicles allowed on one site. You must rent an additional site if you exceed the occupancy limit. You may store extra trailers and cars in the parking lot. Cars parked in the parking lot shall pay the \$5.00 parking fee.

Fires are allowed in fire rings only and must be no higher than 3 feet. Absolutely no burning of pallets is allowed.

No cutting of live trees is permitted.

There are no reservations or holding spots, the campground is first come, first served only.

Speed limit in the campground is 5mph for ALL vehicles, this includes trucks, camping units, ATV's and motorcycles. Vehicles must drive on road surfaces or within the campsites only. No cross country travel in the campground is permitted.

All litter must be placed in the provided receptacles or hauled away. Please no burning of glass or metal.

Pets must be under immediate control and on a leash not exceeding six feet in length. Owners must clean up after their pets.

Failure to adhere to these guidelines can lead up to expulsion and permanent eviction from the Jim Creek Campground and Jim Creek Parking area.



MSB Parks, Recreation & Trails Board

2018 Meeting Schedule
All meetings will be from 6-8 pm

Meeting Date - 2018	Meeting Location
January 22	LLCR
February 26	LLCR
March 19 – changed due to Seward’s Day falling on the 4 th Monday	LLCR
April 23	LLCR
May 21 – changed due to Memorial Day falling on the 4 th Monday	Willow Community Center
June 25	LLCR
July 23	LLCR
August 27	LLCR
September 24	LLCR
October 22	LLCR
November 26	LLCR

REMINDER: Please send an e-mail or call the Chairperson if you will not be attending a meeting. This is to establish a quorum and if any member has 3 or more unexcused absences the board can request they be removed.

~YOUR TIME AND EXPERTISE IS TRULY APPRECIATED, THANK YOU~