MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION AGENDA

Vern Halter, Mayor

PLANNING COMMISSION
Mary Anderson, District 1
Jason Ortiz, District 2
Patricia Chesbro, District 3
Colleen Vague, Chair, District 4
Chris Elder, District 5
Stafford Glashan, District 6
Sassan Mossanen, District 7

John Moosey, Borough Manager

PLANNING & LAND USE DEPARTMENT
Eileen Probasco, Director of Planning & Land Use
Kim Sollien, Planning Services Manager
Alex Strawn, Development Services Manager
Fred Wagner, Platting Officer
Mary Brodigan, Planning Clerk

Assembly Chambers of the Dorothy Swanda Jones Building
350 E. Dahlia Avenue, Palmer

January 6, 2020
REGULAR MEETING
6:00 p.m.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

II. APPROVAL OF AGENDA

III. PLEDGE OF ALLEGIANCE

IV. CONSENT AGENDA

Items on the consent agenda are considered to be routine and non-controversial by the Commission and will be approved by one motion. There will be no separate discussion of these items unless a Commission Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. MINUTES

1. December 16, 2019, regular meeting minutes

B. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution PC 20-03**, a conditional use permit in accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana retail facility, located at 173 N. Rosie Circle (Tax ID# 17N01W11A011); within Township 17 North, Range 1 West, Section 11, Seward Meridian. Public Hearing: February 3, 2020. (*Applicant: Kyle Lutz, on behalf of Laughing Salmon; Staff: Mark Whisenhunt*)
2. **Resolution PC 20-04,** a conditional use permit in accordance with MSB 17.30 – Conditional Use Permit for Earth Material Extraction, located at 3429 N. Pittman Road (Tax ID# 18N02WB002 and 18B02W23A002); within Township 18 North, Range 2 West, Section 23, Seward Meridian. A CUP would allow for the removal of approximately 400,000 cubic yards of

earth materials through 2059. Public Hearing: February 3, 2020. (*Applicant: Dan Steiner, on behalf of Foremost Construction, Staff: Joe Metzger*)

C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

V. COMMITTEE REPORTS

VI. AGENCY/STAFF REPORTS

VII. LAND USE CLASSIFICATIONS

VIII. AUDIENCE PARTICIPATION (*three minutes per person, for items not scheduled for public hearing*)

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (*Public Hearings shall not begin before 6:15 p.m.)*

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

The Planning Commission members may submit questions to the Planning Commission Clerk concerning the following matters or request for more information from the applicant at the time of the introduction. All questions and requests submitted by the Commission shall be in writing and copies will be provided to the applicant and made available to all interested parties and the public upon request. Answers to questions and additional material requests will be addressed in the staff report for the public hearing.

A. **Resolution PC 20-01**, a Conditional Use Permit in Accordance with MSB 17.60 – Conditional Uses; for the operation of a marijuana retail facility, located at 5320 W. Parks Highway (Tax ID# 17N02W11A013); within Township 17 North, Range 2 West, Section 11, Seward Meridian. (*Applicant: Charles Pasco, on behalf of Green Raven, LLC; Staff: Joe Metzger*)

B. **Resolution PC 20-02**, A Conditional Use Permit in accordance with MSB 17.70 – Regulation of Alcoholic Beverage Uses, for the operation of a beverage dispensary; located at Mile 68 of the Denali Highway (Tax ID# U05278000L00); within Township 22 South, Range 3 East, Section 6, Fairbanks Meridian. (*Applicant: Claude and Jennifer Bondy, on behalf of Alpine Creek Lodge; Staff: Joe Metzger*)

X. PUBLIC HEARING: LEGISLATIVE MATTERS

XI. CORRESPONDENCE & INFORMATION

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. COMMISSION BUSINESS

A. Adjudicatory (*if needed*)

B. Election of Planning Commission Chair and Vice Chair

C. Upcoming Planning Commission Agenda Items (*Staff: Alex Strawn*)

XV. DIRECTOR AND COMMISSIONER COMMENTS

XVI. ADJOURNMENT (Mandatory Midnight)

In order to be eligible to file an appeal from a decision of the Planning Commission, a person must be designated an interested party. See MSB 15.39.010 for definition of "Interested Party." The procedures governing appeals to the Board of Adjustment & Appeals are contained in MSB 15.39.010-250, which is available on the Borough Internet home page, http://www.matsugov.us, in the Borough Clerk's office, or at various libraries within the Borough.

Disabled persons needing reasonable accommodation in order to participate at a Planning Commission Meeting should contact the borough ADA Coordinator at 861-8432 at least one week in advance of the meeting.