

MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD

Chairperson – Ann Yadon – Trapper Creek
Vice Chair – Diane Holl-Rambo – Talkeetna
Secretary – Paige Moore - Big Lake

VACANT - Sutton
Susan Pougher - Palmer
VACANT - Wasilla

Carol Goltz - Willow
VACANT – At Large 1
Georgia Knazovich – At Large 2

AGENDA

REGULAR MEETING OWL

February 15, 2020
10:00 am

- I. CALL TO ORDER
- II. ROLL CALL – DETERMINATION OF QUORUM
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETING
 - A. January 18, 2020
- VI. BOROUGH STAFF REPORTS
 - A. Hugh Leslie
- VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person
- VIII. UNFINISHED BUSINESS
 - A. FY2020 Report to the Assembly
 - B. Handbook Review
- IX. NEW BUSINESS
 - A. Resolution 20-01: in support of the Recreation and Library Services Division annual budget for the libraries for FY21
- X. ADVOCACY
- XI. CORRESPONDENCE
- XII. MEMBER COMMENTS
- XIII. NEXT MEETING
 - A. March 21, 2020 - Palmer
- XIV. ADJOURNMENT

1 **MATANUSKA-SUSITNA BOROUGH**
2 **LIBRARY BOARD**
3

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Carol Goltz - Willow
Ruth Strong – At Large 1
Georgia Knazovich – At Large 2

7 **Draft Minutes**
8

9 **REGULAR MEETING**
10 **Big Lake**

January 18, 2020
10:00 am

11 **EXECUTIVE SUMMARY**

12 During the January MSBLB meeting, the following actions/discussions occurred:

- 13 • Willow Project updates were reviewed
14 • 2020 Report to the Assembly presentation and discussion dates were put forth
15 • FY2021 budgets were discussed and will be discussed further at February’s
16 meeting
17 • The open slot on the Governor’s Advisory Council was discussed
18 • AK Reads Act and library usage rates were discussed
19

20 I. CALL TO ORDER

21 Meeting was called to order at 9:59 am

22 II. ROLL CALL – DETERMINATION OF QUORUM

23 Members present and establishing a quorum were: Ann Yadon, Carol Goltz, Diane Holl-
24 Rambo, Paige Moore, Susan Pougher and Georgia Knazovich

25 Excused Absence: Ruth Strong

26 Staff Present: Hugh Leslie – Recreation and Library Services Division Manager

27 Beth Skow – Palmer Librarian

28 Zane Treesh – Wasilla Library Director

29 Guests Present: Robin Treesh

30 III. APPROVAL OF AGENDA

31 Motion: Ms. Yadon moved to amend the agenda to include under Advocacy: A.
32 Governor’s Advisory Council, B. Alaska Reads Act, C. Thank you from IMLS Director
33 and D. “But Nobody Uses Libraries Anymore”. Also to include under Correspondence:
34 C. Creative Writing Contest, D. Miscellaneous Newsletters.

35 Motion: Ms. Holl-Rambo moved to approve the agenda as amended, Ms. Pougher, 2nd.
36 All in favor.

37 IV. PLEDGE OF ALLEGIANCE

38 V. MINUTES OF PRECEDING MEETING

39 A. November 16, 2019

40 Changes requested were:

41 Line 46: thing should be things
42 Line 58: have should be has
43 Line 64: thing should be things
44 Line 73: do something nice for Willow Library Friends
45 Line 82: report should be reported
46 Line 84: change e words to enrichment, engagement and encouragement
47 Line 87: change engage to engagement
48 Line 90: service should be services, change e words to engagement, education and
49 empowerment
50 Line 119: 2019 should be 2020
51 Motion: Ms. Knazovich moved to approve the minutes as amended, Ms. Holl-Rambo,
52 2nd. All in favor.

53 VI. BOROUGH STAFF REPORTS

54 Mr. Leslie reported that the mileage reimbursement forms have been updated for 2020.
55 He requested that board members turn them in at every, or every other meeting. Mat Su
56 Borough librarians have submitted their budgets. The architectural design firm for the
57 Willow Library project should be decided by the next Assembly meeting. Mr. Leslie
58 noted the possibility of using a portable building provided by the school district as
59 temporary housing for the library.

60 Mr. Treesh reported that he has been on the job for seven days and been in training for
61 several of them.

62 VII. PERSONS TO BE HEARD / AUDIENCE PARTICIPATION – 3 minutes per person

63 None.

64 VIII. UNFINISHED BUSINESS

65 A. IT Letter of Support

66 This letter will not be sent.

67 B. FY2020 Report to the Assembly

68 The committee will be using “engagement, education and empowerment” as the three E’s
69 of our library system. The committee will provide their final draft at the MSBLB OWL
70 meeting in February. The presentation to the Assembly will be March 17th. Board
71 members should collect stories and pictures from their libraries that support the three E’s.

72 Motion: Ms. Moore moved to table this item until the February meeting, Ms. Holl-
73 Rambo, 2nd. All in favor.

74 IX. NEW BUSINESS

75 A. Handbook Review

76 Motion: Ms. Holl-Rambo moved to table this until the February meeting, Ms. Pougher,
77 2nd. All in favor.

78 X. ADVOCACY

79 A. Governor’s Advisory Council

80 The Library User Representative position is open. It has a three-year term and is
81 appointed by the Governor. The position is open to former staff, teachers, friends,
82 trustees, volunteers and any other users.

83 B. Alaska Read Act

84 This was introduced by Governor Dunleavy and Senator Begich. This is a statewide
85 reading program for grades K through 3 to help improve reading outcomes. As of yet,
86 public libraries have not been included.

87 C. Thank you from IMLS Director

88 New IMLS Director is Crosby Kemper.

89 D. "But Nobody Uses Libraries"

90 Ms. Yadon will share the article "Comparative Role of Modern Public Libraries".

91 XI. CORRESPONDENCE

92 A. Letter of Thanks

93 Discussed under Advocacy, C. Thank you from IMLS Director.

94 B. FY21 Budget Worksheets

95 Mr. Leslie outlined how the budgets are created by each library and approved first by
96 himself and then by Eric Phillips, the Community Development Director. Budgets then
97 must be approved by John Moosey, the Borough Manager, after which they go to the
98 Assembly. Mr. Leslie noted that unused funds are returned to the non-area-wide fund at
99 the end of the fiscal year.

100 Discussion followed, concerning the discontinuation of block grant money that used to
101 come from the Borough to the cities for the Palmer and Wasilla libraries, since many of
102 the users of those two libraries are not city residents.

103 C. Creative Writing Contest

104 The deadline is February 5, 2020.

105 D. Miscellaneous Newsletters

106 First Amendment issue concerning people entering public offices and filming. There is a
107 concern that patron privacy will be impacted.

108 Circulation of hard books is down, but electronic books and audiobooks have increased.
109 Programming attendance has also increased.

110 There is currently a bill in Missouri, due to be voted on that would create a Parental
111 Review Board for libraries. There is a possibility that they would have the ability to make
112 criminal complaints.

113 XII. MEMBER COMMENTS

114 Ms. Pougher reported the Palmer Library's Bagpipes at Christmas program, put on by the
115 Friends of the Library, had 150 attendees. In February, the Palmer Library Friends are
116 sponsoring the Mat Su Symphony to come play at the Palmer Train Depot. Next meeting
117 for them is February 20th.

118 Ms. Yadon reported that the Trapper Creek change of hours seems to be working well
119 and that afterschool programming is also going well.

120 Ms. Knazovich reported that the Wasilla Library's book sales have gone up.

121 Ms. Goltz reported that the Association is looking into liability insurance, although it
122 may be covered under their 501c3 status.

123 Ms. Holl-Rambo reported that Talkeetna programming is going well, the Senior Matinee
124 program is ongoing and the cookie decorating at Christmas was well attended. Coming in
125 March is the birthday of the Talkeetna Library. The K through 3 mentoring program
126 consistently has 14-16 kids in attendance. The transit authority provides transportation as
127 the school busses cannot maneuver properly in the library parking lot.

128 Ms. Moore reported that since there is a new contact in IT specifically for the libraries,
129 things have been going well. Programs are going well. A new custodian has finally been
130 hired and thanks to on-call staff who have stepped in in the interim. The final picture that
131 fell during the earthquake has been put back up. One camera had a fly larvae inside it,
132 which was visible on the camera and was dubbed "Larry the Larvae". The company who
133 maintains the cameras came to clean it out and seal the hole where the fly had gotten in.

134 XIII. NEXT MEETING

135 A. February 15, 2020 - OWL

136 XIV. ADJOURNMENT

137 Motion: Ms. Knazovich moved to adjourn the meeting, Ms. Holl-Rambo, 2nd. All in
138 favor. Meeting adjourned at 11:53 am.

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD
RESOLUTION NO. 20-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH LIBRARY BOARD RECOMMENDING THE ASSEMBLY APPROVE THE NON-AREAWIDE FISCAL YEAR 2016 RECOMMENDED BUDGET FOR THE LIBRARY BOARD, BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW LIBRARIES.

WHEREAS, the Matanuska-Susitna Borough Library Board reviewed the proposed Non-Areawide fiscal year 2021 operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries; and

WHEREAS, each community's library provides unique and critical services to the community it serves; and

WHEREAS, the proposed fiscal year 2021 operating budgets are the minimum needed to continue the level of service currently provided to each community; and

WHEREAS, a decrease in funding will affect the library patrons through potential loss in services, circulation materials, and hours of operation.

NOW THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Library Board hereby recommends the Matanuska-Susitna Borough Assembly adopt the Non-Areawide fiscal year 2021 proposed operating budgets for the Library Board, Big Lake, Sutton, Talkeetna, Trapper Creek, and Willow Libraries.

ADOPTED by the Matanuska-Susitna Borough Library Board
this 15th day of February, 2020.

Ann Yadon, Chair

Attest:

Paige Moore, Secretary