



MATANUSKA-SUSITNA BOROUGH

Capital Projects Department

Pre-Design & Engineering Division
350 East Dahlia Avenue • Palmer, AK 99645
Phone (907) 861-7700 • Fax (907) 861-7735
e-mail: pre-design&engineering@matsugov.us

MEMORANDUM

DATE: August 27, 2019

TO: Distribution

THROUGH: Jude Bialfer *JPB 31 Oct 19*
Capital Projects Director

THROUGH: Terry Dolan *TDO 29 OCT 19*
Public Works Director

FROM: Michael J. Campfield, P.E. *[Signature]*
Environmental Engineer

SUBJECT: Matanuska-Susitna Borough Standard Modifications
for Roadway Projects

The Matanuska-Susitna Borough (MSB) has recently updated the approved standard modifications to conform with the latest State of Alaska Standard Specification for Highway Construction, 2017 Edition. The purpose of this effort is to provide clarity and consistency in the preparation of design and bid documents for roadway design and construction projects. This revision also incorporates a new requirement, via Section 108, for contractors to complete a "Gravel Source Verification Form", as required by the Borough Planning Department. This will ensure that MSB contractors comply with MSB Code Chapter 17.30, "Conditional Use Permit for Earth Materials Extraction".

Effective immediately, these documents and drawings shall be used for all MSB roadway projects, as determined to be appropriate by the Project Engineer of Record and with the approval of the Borough Engineer. The MSB standard modifications shall be used in place of equivalent standards issued by the ADOT&PF. They are not intended to replace all such documents and drawings, and ADOT&PF standard modifications, special provisions and/or standard drawings may be applied to MSB projects.

The current approved MSB standard documents and drawings may be found on the MSB website at:

<https://www.matsugov.us/25-communication/general-article/18407-standard-drawings-and-project-documents>

We anticipate some revisions to these documents and drawings, as well as the addition of others, in the future. Revisions or additions to the MSB standard modifications and drawings must be approved by a professional engineer, registered in the State of Alaska, and actively employed by the MSB. Revisions to MSB standard modifications and bid documents, which affect Purchasing procedures, must also be approved by the Purchasing Officer.

On individual projects, consulting engineers may continue to modify the specifications through project special provisions. In such cases, the 5-digit, MSB project number and date of issue shall be added at the end of the special provision text. The MSB also requires the Engineer of Record to seal the cover sheet of project special provisions. Consulting engineers may modify drawings and details to fit individual projects, provided they are approved by the Borough Engineer and sealed by the Engineer of Record for that specific project.

Please, feel free to contact me with any questions, comments, or concerns at 861-7719 or mike.campfield@matsugov.us.

Distribution: Brad Sworts, PD&E Manager
Rustin P. Kraft, Purchasing Officer
Jim Jensen, O&M Manager
Bob Walden, P.E., Civil Engineer
Jamie Taylor P.E., Civil Engineer
Jeff Walden, Project Manager
Dustin Silva, Assistant Purchasing Officer
Jeffrey Stevenson, Construction Procurement Specialist
Rick Antonio, Construction Project Manager
Alex Senta, Construction Project Manager