

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Vacant, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

ASSEMBLY AGENDA

BOROUGH ASSEMBLY CHAMBERS

350 E. DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 7, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA¹

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: December 10, 2002
- B. Special Joint Assembly/School Board Meeting: December 10, 2002
- C. Regular Assembly Meeting: December 17, 2002
- D. Special Assembly Meeting: December 20, 2002

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District
- 3. U.S. Fish and Wildlife Service – Status Report on Conservation Programs and Partnership with the Borough

¹ Mayor Anderson noted that Ordinance Serial Nos. 03-015 and 03-016 and Resolution Serial No. 03-002 were pulled from introductions.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Intergovernmental Liaison Committee
3. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Greater Talkeetna Road Service Area No. 29: 11/14/02
 - b. Local Road Service Area Advisory Board: 11/21/02
 - c. Parks, Recreation, and Trails Advisory Board: 11/26/02, 12/17/02
 - d. Platting Board: 12/05/02
 - e. Regional Transportation Planning Organization Technical Committee: 12/06/02
 - f. Trapper Creek Road Service Area No. 30: 11/14/02
2. Community Council Correspondence:
 - a. North Lakes Community Council: 10/24/02
3. Other Correspondence:
 - a. Cook Inlet Aquaculture Association: 11/09/02

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Resolution Serial No. 02-131: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S FEDERAL LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2003. (*Main motion pending*)
 - a. IM No. 02-300

2. Resolution Serial No. 02-132: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2003. *(Main motion pending)*
 - a. IM No. 02-301

3. Ordinance Serial No. 03-006: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SALVAGE WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 363 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-007: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$22,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SALVAGE WAY NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 363 AND FIXING DETAILS OF SAID BONDS. IM No. 03-006

4. Ordinance Serial No. 03-008: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE IDLE WILD NO. 1 REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 364 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-009: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$42,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE IDLE WILD NO. 1 REVISED NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 364 AND FIXING DETAILS OF SAID BONDS.
 - (1) IM No. 03-007

5. Ordinance Serial No. 03-010: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE VISTA VIEW ESTATES AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 367 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.
 - a. Ordinance Serial No. 03-011: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$37,000 PRINCIPAL AMOUNT OF

SPECIAL ASSESSMENT BONDS FOR THE VISTA VIEW
ESTATES AREA NATURAL GAS LOCAL
IMPROVEMENT DISTRICT NO. 367 AND FIXING
DETAILS OF SAID BONDS.

(1) IM No. 03-008

6. Ordinance Serial No. 03-001: AN ORDINANCE REAPPROPRIATING \$15,056 FROM FUND 400 TO FUND 435, PROJECT NO. 10152, FOR ASBESTOS ABATEMENT AT THE DOROTHY SWANDA JONES ADMINISTRATION BUILDING.
 - a. IM No. 03-001

7. Ordinance Serial No. 03-002: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$15,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 258, FOR AN INDEPENDENT ENGINEER FACILITY STUDY AND AN OFF-THE-ROAD VEHICLE.
 - a. IM No. 03-002

8. Ordinance Serial No. 03-013: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$34,000 FROM THE TALKEETNA FIRE SERVICE AREA FUND BALANCE, FUND 254, TO THE TALKEETNA FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 254, TO PURCHASE MASK MOUNTED REGULATOR AIR PACKS AND A TESTER.
 - a. IM No. 03-004

9. Ordinance Serial No. 03-004: AN ORDINANCE AMENDING MSB 17.99.010; FEES.
 - a. Resolution Serial No. 03-001: A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR APPLICATIONS, VARIANCES, AND APPEALS UNDER TITLE 17; ZONING.
 - (1) IM No. 03-009

10. Ordinance Serial No. 03-005: AN ORDINANCE ACCEPTING AND APPROPRIATING \$50,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, TO FUND 410, PROJECT NO. 30079, FOR THE SWIFTWATER CREEK/SITZE ROAD BRIDGE.
 - a. IM No. 03-010

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. AM No. 02-217: THE VACATION OF THE 60-FOOT PUBLIC USE EASEMENT ON THE WEST SIDE OF GOVERNMENT LOTS 40, 49, AND 50, SECTION 19, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BIG LAKE COMMUNITY COUNCIL AREA. *(Main motion pending)*

- B. AM No. 02-218: THE VACATION OF THE SECTION LINE EASEMENT ON THE NORTH SIDE OF TAX PARCEL B007 AND B008, SECTION 22, TOWNSHIP 17 NORTH, RANGE 1 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE GATEWAY COMMUNITY COUNCIL AREA. *(Main motion pending)*

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 01/21/03, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 03-015: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$76,700,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE APRIL 8, 2003, BOROUGH SPECIAL ELECTION.
 - a. Ordinance Serial No. 03-016: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$5,810,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE APRIL 8, 2003, BOROUGH SPECIAL ELECTION.
 - b. Resolution Serial No. 03-002: A RESOLUTION CALLING A SPECIAL ELECTION TO BE HELD IN THE MATANUSKA-SUSITNA BOROUGH ON APRIL 8, 2003.
(1) IM No. 03-018

 - 2. Ordinance Serial No. 03-017: AN ORDINANCE ACCEPTING AND APPROPRIATING \$160,000 FROM THE ALASKA STATE

DEPARTMENT OF ENVIRONMENTAL CONSERVATION TO
FUND 420, PROJECT NO. 25038, LANDFILL EXPANSION.

a. IM No. 03-011

3. Ordinance Serial No. 03-018: AN ORDINANCE AUTHORIZING THE FURTHER CONVEYANCE BY HOMESTEADERS COMMUNITY CENTER, INC. TO MID-VALLEY SENIORS, INC. OF LOT 1, HOMESTEADERS COMMUNITY CENTER SUBDIVISION, ACCORDING TO PLAT NO. 98-90, PALMER RECORDING DISTRICT, LOCATED AT THE INTERSECTION OF HAWK LANE AND N. KENLAR ROAD IN THE CITY OF HOUSTON (MSB002242).

a. IM No. 03-013

4. Ordinance Serial No. 03-019: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$150,000 FROM THE DENALI COMMISSION TO FUND 480, PROJECT NO. 20333, FOR THE RURAL HEALTH MAT-SU HEALTHCARE PROVIDERS NETWORK FOR PLANNING AND NEEDS ASSESSMENT OF RURAL HEALTHCARE SERVICES AND FACILITIES AND AUTHORIZING THE MANAGER TO EXECUTE THE GRANT AGREEMENTS AND ENTER INTO A MEMORANDUM OF AGREEMENT.

a. Resolution Serial No. 03-003: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE CONCEPTUAL PLANNING AND HEALTH CARE NEEDS ASSESSMENT PROJECT FOR THE RURAL MAT-SU HEALTHCARE PROVIDERS NETWORK.

(1) IM No. 03-014

5. Ordinance Serial No. 03-020: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$19,840 GRANT FROM THE BILL AND MELINDA GATES FOUNDATION TO FUND 480, PROJECT 20335, FOR EXPANSION OF PUBLIC ACCESS TO COMPUTERS AND THE INTERNET AT THE BIG LAKE, SUTTON, TALKEETNA, AND WILLOW LIBRARIES.

a. Resolution Serial No. 03-004: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR EXPANSION OF PUBLIC ACCESS TO COMPUTERS AND THE INTERNET AT THE BIG LAKE, SUTTON, TALKEETNA, AND WILLOW LIBRARIES.

(1) IM No. 03-015

6. Ordinance Serial No. 03-021: AN ORDINANCE ACCEPTING AND APPROPRIATING \$52,388 FROM THE ALASKA STATE

DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR KNIK ARM CROSSING MODELING PROJECT AND THE MATANUSKA-SUSITNA BOROUGH COMMUNITY PARTICIPATION PLAN FOR THE LONG RANGE TRANSPORTATION PLAN UPDATE, FUND 480, PROJECT NO. 20280.

a. Resolution Serial No. 03-005: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR THE LONG RANGE TRANSPORTATION PLAN AND THE KNIK ARM CROSSING MODELING STUDY.

(1) IM No. 03-016

7. Ordinance Serial No. 03-022: AN ORDINANCE ADOPTING MSB 2.29, CREATING THE OFFICE OF ADMINISTRATIVE HEARINGS, REPEALING MSB 3.08.341 BID REVIEW PROCEDURES, AND ENACTING MSB 3.08.342 ESTABLISHING BID APPEAL PROCEDURES UNDER THE OFFICE OF ADMINISTRATIVE HEARINGS.

a. IM No. 03-017

8. Ordinance Serial No. 03-023: AN ORDINANCE AMENDING MSB 2.70 CODE OF ETHICS, TO REFLECT THE CURRENT PROCEDURES.

a. IM No. 03-020

9. Ordinance Serial No. 03-024: AN ORDINANCE AMENDING THE LAND MANAGEMENT POLICIES AND PROCEDURES BY PROVIDING CRITERIA FOR REJECTING SALES AND LEASES OF BOROUGH-OWNED LAND BY APPLICATION.

a. IM No. 03-021

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 03-006: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN THE FISCAL YEAR 2003 BUDGET, CAPITAL PROJECTS FUND 480, PROJECT NO. 10150, FOR THE AMOUNT OF \$6,000, FOR A PHOTOCOPY/SCANNER/FACSIMILE MACHINE FOR THE ANIMAL CARE AND REGULATION DIVISION.

(1) IM No. 03-012

2. ACTION MEMORANDUMS

- a. AM No. 03-002: RETROACTIVE APPROVAL OF DISABLED VETERAN TAX EXEMPTION FOR DALE LEBAHN, COTTONWOOD SHORES SUBDIVISION, BLOCK 17, LOT 8 (6445B17L008); TAX YEARS 2000 AND 2001.
- b. AM No. 03-003: AWARD OF BID NO. 03-085 TO L.N. CURTIS AND SONS IN THE AMOUNT OF \$61,998; PURCHASE OF SIX THERMAL IMAGING CAMERAS, WASILLA LAKES FIRE SERVICE AREA AND MEADOW LAKES FIRE SERVICE AREA.
- c. AM No. 03-004: APPROVAL OF CHANGE ORDER TO LITTLE SUSITNA CONSTRUCTION IN THE AMOUNT OF \$18,665.65; DOROTHY SWANDA JONES BUILDING REMODEL FOR ASBESTOS ABATEMENT.
- d. AM No. 03-005: APPOINTMENT OF SITE SELECTION COMMITTEE FOR A NEW SUTTON LIBRARY AND COMMUNITY CENTER.
- e. AM No. 03-006: RETROACTIVE APPROVAL OF DISABLED VETERAN TAX EXEMPTION FOR DAVID E. FARLEY, LOT 5, BLOCK 3, WHISPERING HILLS (2515B03L005); TAX YEARS 2001 AND 2002.
- f. AM No. 03-007: APPROVAL OF CHANGE ORDER TO PERATROVICH, NOTTINGHAM AND DRAGE FOR AN AMOUNT NOT-TO-EXCEED \$370,000 FOR FINAL DESIGN AND CONSTRUCTION CONSULTING SERVICES FOR THE DEEP-DRAFT DOCK AT PORT MACKENZIE.
- g. AM No. 03-008: AWARD OF PROPOSAL NO. 03-068 TO THE CHARIOT GROUP IN THE AMOUNT OF \$102,065 FOR THE DESIGN AND INSTALLATION OF A MULTIMEDIA PRESENTATION SYSTEM AT THE CENTRAL MAT-SU PUBLIC SAFETY BUILDING.
- h. AM No. 03-009: AWARD OF BID NO. 03-073 TO ALASKA NIGHT AND DAY TOWING FOR AN ESTIMATED YEARLY AMOUNT OF \$32,625; REMOVAL OF ABANDONED VEHICLES.
- i. AM No. 03-010: AWARD OF BID NO. 03-069 TO HARRIS FORD IN THE AMOUNT OF \$33,818.21 FOR THE PURCHASE OF A BRUSH TRUCK.

- j. AM No. 03-011: AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH LOCKHEED MARTIN MARINE SYSTEMS AND PACIFIC MARINE/NAVATEK LTD FOR DEVELOPING A SPECIALIZED FERRY SYSTEM FOR THE UPPER COOK INLET.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT