

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Vacant

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 15, 2008

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA¹
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: 12/04/07
 - B. Assembly Special Meeting: 12/11/07
 - C. Joint Assembly/School Board Meeting: 12/11/07
 - D. Regular Assembly Meeting: 12/18/07
- VI. SPECIAL ORDERS OF THE DAY
 - A. Proclamation in Recognition of Rodney Segriff
- VII. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS

¹ Resolution Serial No. 08-012 was moved from the consent agenda and placed as item 8 under introductions.

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Convention and Visitors Bureau – Ms. Bonnie Quill

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Ethics: 09/13/07
 - b. Emergency Medical Services Board: 06/06/07
 - c. Local Emergency Planning Committee: 09/26/07
 - d. Local Road Service Area Advisory Board: 06/21/07, 07/19/07, 08/16/07
 - e. Planning Commission Resolution Serial Nos.: 07-42(AM), 07-44, 07-49, 07-50, 07-51, 07-54, 07-55, 07-56, 07-57, 07-58
 - f. Platting Board: 11/15/07
 - g. Port Commission: 09/17/07
 - h. Real Property Asset Management Board: 09/12/07, Resolution Serial No.: 07-15
 - i. Transportation Advisory Board: 03/21/07, 04/25/07, 07/25/07, 08/23/07, Resolution Serial Nos. 07-01, 07-04, 07-08, 07-09, 07-10
 - j. Big Lake FSA Board of Supervisors No. 33: 09/10/07
 - k. Greater Palmer Consolidated FSA Board of Supervisors No. 132: 05/01/07
 - l. Wasilla-Lakes FSA Board of Supervisors No. 130: 09/10/07
 - m. Fairview RSA No. 14: 11/27/07
 - n. Greater Talkeetna RSA No. 29: 10/11/07
 - o. Greater Willow RSA No. 20: 09/27/07, Resolution of 12/20/07
2. Community Council Correspondence:
 - a. Talkeetna Community Council: 05/07/07, 10/01/07

G. INFORMATIONAL MEMORANDUMS

1. IM 08-006: AN INFORMATIONAL MEMORANDUM STATING THAT ADMINISTRATION INTENDS TO RESERVE RECREATIONAL TRAIL EASEMENTS ON THE CHULITNA BLUFF TRAIL AND RABIDEAUX TRAIL IN THEIR CURRENT LOCATION AS RECOMMENDED IN THE MSB RECREATIONAL TRAILS PLAN.
2. IM 08-031: AN INFORMATIONAL MEMORANDUM ADVISING OF CONTRACT AWARDS AND AMENDMENTS IN THE AMOUNT OF \$100,000 OR LESS, AND SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF DECEMBER 1, 2007, TO DECEMBER 31, 2007.

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 07-180: AN ORDINANCE AMENDING MSB 17.73; MULTI-FAMILY DEVELOPMENT DESIGN STANDARDS.
 - a. IM No. 07-301
 2. Ordinance Serial No. 08-001: AN ORDINANCE AMENDING MSB 17.75, SINGLE-FAMILY RESIDENTIAL LAND USE DISTRICT.
 - a. IM No. 08-002
 3. Ordinance Serial No. 08-002: AN ORDINANCE AMENDING MSB 17.52.160, APPLICATION FOR RESIDENTIAL CLASSIFICATION, WITHIN THE RESIDENTIAL LAND USE DISTRICT. *(Sponsor: Assemblymember Church)*
 - a. IM No. 08-003
 4. Ordinance Serial No. 08-005: AN ORDINANCE AMENDING MSB 8.52, AMPLIFIED SOUND AND VIBRATION.
 - a. IM No. 08-007
 5. Ordinance Serial No. 08-006: AN ORDINANCE ADOPTING THE MORVRO LAKE, LAKE MANAGEMENT PLAN, AND

AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.

a. IM No. 08-008

6. Ordinance Serial No. 08-007: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$31,806 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY, ASSISTANCE TO FIREFIGHTERS PROGRAM, TO FUND 405, PROJECT NO. 45129, TO PURCHASE COMPLETE SETS OF FIREFIGHTER PROTECTIVE CLOTHING (TURNOUTS) FOR THE TALKEETNA FIRE SERVICE AREA.

a. Resolution Serial No. 08-001: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY, ASSISTANCE TO FIREFIGHTERS PROGRAM GRANT, PROJECT NO. 45129.

(1) IM No. 08-009

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA²

1. RESOLUTIONS

a. Resolution Serial No. 08-002: A RESOLUTION APPROVING THE AMENDED BUDGETS FOR WASILLA-LAKES (FAIRVIEW) FIRE STATION NO. 66, PROJECT NO. 10169, AND INTERFACE/WATER SUPPLY ENGINES (2) AND RELATED EQUIPMENT, PROJECT NO. 45066.

(1) IM No. 08-017

b. Resolution Serial No. 08-003: A RESOLUTION AMENDING THE SCOPE OF WORK FOR PROJECT NO. 45229 TO ALLOW FOR VINYL SIDING AND AN UPGRADE TO THE BAY DOOR AT STATION 52.

(1) IM No. 08-018

² Resolution Serial Nos. 08-005 and 08-007 and AM No. 08-004 were pulled from the consent agenda and addressed separately.

- c. Resolution Serial No. 08-004: A RESOLUTION AMENDING THE SCOPE OF WORK FOR PROJECT NO. 25049 TO ALLOW FOR AN ARSENIC TREATMENT PROCESS FOR THE WILLOW COMMUNITY CENTER AND LIBRARY.
(1) IM No. 08-019
- d. Resolution Serial No. 08-005: A RESOLUTION REQUESTING THE STATE OF ALASKA DEPARTMENT OF FISH AND GAME (1) RECOMMEND TO THE BOARD OF FISHERIES THAT SOCKEYE AND CHUM SALMON STOCKS OF THE SUSITNA (YENTNA) RIVERS AND FISH CREEK BE DESIGNATED “STOCKS OF CONCERN”; (2) PREPARE A PLAN FOR SALMON ESCAPEMENT ENUMERATION; (3) ESTABLISH ESCAPEMENT GOALS FOR ALL SALMON SPECIES OF THE NORTHERN DISTRICT AND (4) SUPPORT THE ENACTMENT OF THE SUSTAINABLE SALMON POLICY INTO STATE LAW. (*Sponsor: Assemblymember Kluberton*)
(1) IM No. 08-020
- e. Resolution Serial No. 08-006: A RESOLUTION APPROVING FEDERAL PRIORITIES FOR THE MATANUSKA-SUSITNA BOROUGH FOR THE YEAR 2008.
(1) IM No. 08-021
- f. Resolution Serial No. 08-007: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF CORRECTIONS REGARDING THE MATANUSKA-SUSITNA PRISON.
(1) IM No. 08-023
- g. Resolution Serial No. 08-008: A RESOLUTION REAUTHORIZING THE MANAGER TO ENTER INTO A CONTRACT WITH ALASKA AGGREGATE PRODUCTS, LLC, FOR SALE OF MATERIAL FROM POINT MACKENZIE.
(1) IM No. 08-032
- h. Resolution Serial No. 08-009: A RESOLUTION OBJECTING TO THE INFLAMMATORY AND FALSE DROPOUT FACTORY LABEL ASSIGNED TO WASILLA HIGH SCHOOL BY JOHNS HOPKINS UNIVERSITY. (*Sponsor: Assemblymember Houston*)

(1) IM No. 08-033

2. ASSEMBLY MEMORANDUMS

- a. AM 08-002: ACCEPTANCE OF LATE FILED AND RETROACTIVE SENIOR CITIZEN AND DISABLED VETERAN EXEMPTION APPLICATIONS.
- b. AM 08-003: APPROVING THE FINAL DESIGN (95%) FOR THE SOUTH PALMER ELEMENTARY SCHOOL, PROJECT NO. 40162, AND AUTHORIZING MCCOOL CARLSON GREEN TO PROCEED WITH THE CONSTRUCTION DOCUMENTS PHASE.
- c. AM 08-004: APPROVING THE SCHEMATIC DESIGN (35%) FOR THE WASILLA MIDDLE SCHOOL CAFETERIA ADDITION AND REMODEL, PROJECT NO. 40164, AND AUTHORIZING ARCHITECTS ALASKA, INC., TO PROCEED WITH THE CONSTRUCTION DOCUMENTS PHASE.
- d. AM 08-005: AUTHORIZING THE MANAGER TO COMPLETE A FEASIBILITY ANALYSIS OF A PROPOSED KASHWITNA/CASWELL LAKES FIRE SERVICE AREA.

IX. UNFINISHED BUSINESS

- A. Ordinance Serial No. 07-109: AN ORDINANCE AMENDING MSB 5.15.010, OPERATION OF SERVICE AREAS; ORGANIZATION OF BOARDS OF SUPERVISORS. *(Continued from: 10/16/07)*
 - 1. IM No. 07-181
- B. Ordinance Serial No. 07-115: AN ORDINANCE AMENDING MSB 17.28, INTERIM MATERIALS DISTRICT, TO INCLUDE PROVISIONS FOR REGULATING EXCAVATION INTO THE SEASONAL HIGH WATER TABLE. *(Continued from: 11/20/07)*
 - 1. IM No. 07-100

X. NEW BUSINESS³

- A. INTRODUCTION (For public hearing - 02/05/08, 7 p.m., Borough Assembly Chambers)

³ Resolution Serial No 08-012 was addressed separately and the public hearing was set for March 6, 2008.
Matanuska-Susitna Borough
Regular Assembly Meeting Agenda

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1. Ordinance Serial No. 08-009: AN ORDINANCE CLASSIFYING LANDS AND APPROVING FOUR BOROUGH-OWNED PARCELS FOR SALE IN THE BIG LAKE AND NANCY LAKE AREAS.
 - a. IM No. 08-011

2. Ordinance Serial No. 08-010: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM THE STATE OF ALASKA DEPARTMENT OF EDUCATION, TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - a. Resolution Serial No. 08-010: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.
 - (1) IM No. 08-013

3. Ordinance Serial No. 08-011: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,855 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 480, PROJECT NO. 15015, FOR THE MATANUSKA-SUSITNA BOROUGH TRAIL MARKING AND SIGNING PROJECT.
 - a. Resolution Serial No. 08-011: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH TRAIL MARKING AND SIGNING PROJECT, FUNDED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION.
 - (1) IM No. 08-016

4. Ordinance Serial No. 08-012: AN ORDINANCE REAPPROPRIATING \$400,000 FROM THE CAPITAL RESERVE, FUND 100, TO FUND 430, PROJECT NO. 35014, FOR DESIGN, RECONSTRUCTION OR REPLACEMENT OF SUBSTANDARD BRIDGES.
 - a. IM No. 08-022

5. Ordinance Serial No. 08-013: AN ORDINANCE RELATING TO ANIMAL CARE AND REGULATION BY AMENDING MSB 24.05, GENERAL PROVISIONS; AMENDING MSB 24.26, ANIMAL BITE AND ATTACK INCIDENTS; AND AMENDING MSB 24.40.050, FINES FOR INFRACTIONS.
 - a. IM No. 08-025

6. Ordinance Serial No. 08-014: AN ORDINANCE APPROPRIATING \$150,000 OF INTEREST EARNINGS ON THE 1999 SERIES A GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40131, FOR HOUSTON HIGH SCHOOL.
 - a. IM No. 08-026

7. Ordinance Serial No. 08-015: AN ORDINANCE APPROVING THE UTILIZATION OF BOROUGH-OWNED GRAVEL WITHOUT REQUIRING ROYALTIES TO BE PAID TO THE BOROUGH, FOR THE UPGRADE AND PAVING OF 14.4 MILES OF THE POINT MACKENZIE ROAD ONCE THIS GRAVEL HAS BEEN APPROVED FOR USE FOR THESE PROJECTS BY THE PLANNING COMMISSION.
 - a. IM No. 08-030

8. Resolution Serial No. 08-012: A RESOLUTION APPROVING THE SELECTED ROUTE RELATING TO THE PLANNING, DESIGN, RIGHT-OF-WAY ACQUISITION, AND CONSTRUCTION OF THE BOGARD ROAD EXTENSION EAST PROJECT.
 - (a) IM No. 08-028

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT