

# **MATANUSKA-SUSITNA BOROUGH**

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Curtis D. Menard

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Lynne Woods, District 1  
Pete Houston, District 2  
Michelle R. Church, District 3  
Mary Kvalheim, District 4  
Cindy L. Bettine, District 5  
Robert F. Wells, District 6  
Tom Kluberton, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, FEBRUARY 5, 2008**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS
    1. Reports from cities
    2. Matanuska-Susitna Borough School District
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee on School Issues
    2. Assembly Public Relations
  - C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

a. Board of Adjustment and Appeals: 07/03/07, 08/14/07,  
10/31/07

b. Platting Board: 12/06/07

c. Real Property Asset Management Board: 10/10/07, 11/14/07

2. Community Council Correspondence:

a. Lazy Mountain Community Council: 05/10/07, 09/13/07,  
10/11/07, 11/15/07

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)

*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 08-009: AN ORDINANCE CLASSIFYING LANDS AND APPROVING FOUR BOROUGH-OWNED PARCELS FOR SALE IN THE BIG LAKE AND NANCY LAKE AREAS.

a. IM No. 08-011

2. Ordinance Serial No. 08-010: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION, TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

a. Resolution Serial No. 08-010: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE

BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK,  
AND WILLOW PUBLIC LIBRARIES.

(1) IM No. 08-013

3. Ordinance Serial No. 08-011: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,855 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 480, PROJECT NO. 15015, FOR THE MATANUSKA-SUSITNA BOROUGH TRAIL MARKING AND SIGNING PROJECT.
  - a. Resolution Serial No. 08-011: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MATANUSKA-SUSITNA BOROUGH TRAIL MARKING AND SIGNING PROJECT, FUNDED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION.
    - (1) IM No. 08-016
4. Ordinance Serial No. 08-012: AN ORDINANCE REAPPROPRIATING \$400,000 FROM THE CAPITAL RESERVE, FUND 100, TO FUND 430, PROJECT NO. 35014, FOR DESIGN, RECONSTRUCTION OR REPLACEMENT OF SUBSTANDARD BRIDGES.
  - a. IM No. 08-022
5. Ordinance Serial No. 08-013: AN ORDINANCE RELATING TO ANIMAL CARE AND REGULATION BY AMENDING MSB 24.05, GENERAL PROVISIONS; AMENDING MSB 24.26, ANIMAL BITE AND ATTACK INCIDENTS; AND AMENDING MSB 24.40.050, FINES FOR INFRACTIONS.
  - a. IM No. 08-025
6. Ordinance Serial No. 08-014: AN ORDINANCE APPROPRIATING \$150,000 OF INTEREST EARNINGS ON THE 1999 SERIES A GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40131, FOR HOUSTON HIGH SCHOOL.
  - a. IM No. 08-026
7. Ordinance Serial No. 08-015: AN ORDINANCE APPROVING THE UTILIZATION OF BOROUGH-OWNED GRAVEL WITHOUT REQUIRING ROYALTIES TO BE PAID TO THE BOROUGH, FOR THE UPGRADE AND PAVING OF 14.4 MILES OF THE POINT MACKENZIE ROAD ONCE THIS GRAVEL HAS BEEN

APPROVED FOR USE FOR THESE PROJECTS BY THE  
PLANNING COMMISSION.

a. IM No. 08-030

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA<sup>1</sup>

1. RESOLUTIONS

2. ASSEMBLY MEMORANDUMS

a. AM No. 08-006: APPROVAL OF THE PROPOSED 2008 ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS.

b. AM No. 08-007: APPROVING THE FINAL (95%) DESIGN OF WASILLA HIGH SCHOOL REMODEL PHASE III, PROJECT NO. 40163, AND AUTHORIZING GDM, INC., TO PROCEED WITH THE CONSTRUCTION DOCUMENTS PHASE.

c. AM No. 08-008: APPROVING THE FINAL (95%) DESIGN OF WASILLA MIDDLE SCHOOL CAFETERIA ADDITION AND REMODEL, PROJECT NO. 40164, AND AUTHORIZING ARCHITECTS ALASKA, INC., TO PROCEED WITH THE CONSTRUCTION DOCUMENTS PHASE.

d. AM No. 08-009: AWARD OF BID NO. 08-067 TO VALLEY GENERAL CONSTRUCTION IN THE CONTRACT AMOUNT OF \$123,780 FOR KAREN STREET EXTENSION PROJECT.

e. AM No. 08-010: APPROVAL TO INCREASE THE ANNUAL AUTHORIZATION TO PURCHASE COMMUNICATIONS EQUIPMENT FROM MOTOROLA TO AN AMOUNT NOT TO EXCEED \$500,000 ANNUALLY FOR THE DEPARTMENT OF EMERGENCY SERVICES.

f. AM No. 08-011: AUTHORIZING CONTRACT NO. 08-092 TO ALASKA PLANNING AND ARCHITECTURE IN AN AMOUNT NOT TO EXCEED

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<sup>1</sup> AM No. 08-006 and AM No. 08-008 were pulled from the Consent Agenda and addressed separately.

\$460,000 FOR THE DEVELOPMENT OF DESIGN-BUILD DOCUMENTS FOR THE POINT MACKENZIE CORRECTIONAL CENTER, PHASE I.

- g. AM No. 08-012: AWARD OF BID NO. 08-074 TO ALASKA CONSTRUCTION AND PAVING, INC. IN THE CONTRACT AMOUNT OF \$183,288 FOR CARMEL ROAD EXTENSION PHASE I PROJECT.
- h. AM No. 08-013: AWARD OF BID NO. 08-071 TO MUNICIPAL EMERGENCY SERVICES INC., FOR TURNOUT GEAR FOR THE DEPARTMENT OF EMERGENCY SERVICES WHICH TOTAL YEARLY PURCHASES MAY EXCEED \$100,000.
- i. AM No. 08-014: AWARD OF BID NO. 08-071 TO YOUNG'S FIREHOUSE FOR EMERGENCY MEDICAL SERVICES URBAN SEARCH AND RESCUE CLOTHING WHICH TOTAL YEARLY PURCHASES MAY EXCEED \$100,000.

#### VIII. UNFINISHED BUSINESS

#### IX. NEW BUSINESS

##### A. INTRODUCTION (For public hearing - 02/19/08, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 08-019: AN ORDINANCE ADOPTING THE JACOBSEN LAKE, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.

- a. IM No. 08-012

- 2. Ordinance Serial No. 08-020: AN ORDINANCE APPROVING AN APPROPRIATION OF \$117,853 FROM BOGARD ROAD SERVICE AREA NO. 25 FUND BALANCE, FUND 279, TO

FUND 410, PROJECT NO. 30045, FOR BOGARD ROAD SERVICE AREA NO. 25, CAPITAL PROJECTS.

- a. IM No. 08-014

- 3. Ordinance Serial No. 08-021: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM

FREEDOM HILLS SUBDIVISION SERVICE AREA FUND BALANCE, FUND 294, TO THE FREEDOM HILLS SUBDIVISION SERVICE AREA FISCAL YEAR 2008 OPERATING BUDGET, FUND 294.

a. IM No. 08-015

4. Ordinance Serial No. 08-022: AN ORDINANCE ACCEPTING AND APPROPRIATING \$107,720 FROM THE UNITED STATES DEPARTMENT OF DEFENSE, COMMUNITY ECONOMIC ADJUSTMENT PLANNING ASSISTANCE PROGRAM, TO FUND 480, PROJECT NO. 47003, JOINT LAND USE STUDY WITH ELMENDORF AIR FORCE , FORT RICHARDSON, AND THE ALASKA ARMY NATIONAL GUARD.

a. Resolution Serial No. 08-013: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO NECESSARY AGREEMENTS FOR THE COMPLETION OF A JOINT LAND USE STUDY WITH ELMENDORF AIR FORCE BASE, FORT RICHARDSON, AND THE ALASKA ARMY NATIONAL GUARD.

(1) IM No. 08-027

5. Ordinance Serial No. 08-023: AN ORDINANCE PROVIDING A TAX EXEMPTION FOR AN INCREASE IN THE ASSESSED VALUE OF PROPERTY RESULTING FROM HARVESTING INSECT-INFESTED TIMBER, AND AMENDING MSB 3.15.035; OPTIONAL EXEMPTIONS. (*Sponsor: Assemblymember Woods*)

a. IM No. 08-034

6. Ordinance Serial No. 08-024: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$16,981 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO THE BIG LAKE FIRE SERVICE AREA FISCAL YEAR 2008 OPERATING BUDGET, FUND 256.

a. IM No. 08-038

7. Ordinance Serial No. 08-025: AN ORDINANCE AMENDING MSB 3.04.135; DISPOSITION OF UNCOLLECTIBLE RECEIVABLES.

a. IM No. 08-040

8. Ordinance Serial No. 08-026: AN ORDINANCE AMENDING PORTIONS OF MSB 3.36.020, RENEWAL AND DURATION OF BUSINESS LICENSES.

a. IM No. 08-041

9. Ordinance Serial No. 08-027: AN ORDINANCE AMENDING MSB 3.08.150, EXECUTION OF CONTRACTS; MSB 3.08.161, ASSEMBLY APPROVAL OF CONTRACTS; MSB 3.08.170, CONTRACT AMENDMENTS, ASSEMBLY APPROVAL; MSB 3.08.260, COMPETITIVE SEALED PROPOSALS AND NEGOTIATED PROCUREMENT; AND MSB 3.08.270, OPEN MARKET PROCEDURE.
  - a. IM No. 08-042

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT