

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Bill Allen, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, FEBRUARY 20, 2007

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 02/06/07

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Small Business Development Center – Vicki Wehe
4. Cook Inlet Regional Citizens Advisory Council – Steve Howell

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/08/07
 - b. Big Lake, Meadow Lakes, and Wasilla-Lakes FSA Boards of Supervisors: 11/13/06
 - c. Emergency Medical Services Advisory Board: 01/04/06, 03/01/06, 04/05/06, 05/03/06, 06/07/06, 08/02/06, 10/04/06
 - d. Greater Palmer Consolidated FSA No. 132: 10/29/06
 - e. Local Emergency Planning Committee: 01/25/06, 02/15/06, 03/15/06, 04/19/06, 05/24/06, 09/27/06
 - f. Wasilla-Lakes FSA No. 130: 12/11/06
2. Community Council Correspondence:
 - a. Chickaloon Community Council: 12/13/06

G. INFORMATIONAL MEMORANDUMS

1. IM No. 07-049: AN INFORMATIONAL MEMORANDUM REGARDING THE ONE-YEAR EXTENSION OF CONTRACT NO. 06-040 TO JERRY MACKIE AND ASSOCIATES FOR STATE LOBBYIST SERVICES.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 07-016: AN ORDINANCE CLASSIFYING SEVEN BOROUGH-OWNED PARCELS OF LAND IN THE TRAPPER CREEK AREA AS PRIVATE RECREATION LAND, ONE BOROUGH-OWNED PARCEL IN THE HOUSTON AREA

CLASSIFIED AS GENERAL PURPOSE, AND ONE BOROUGH-OWNED PARCEL IN THE TRAPPER CREEK AREA CLASSIFIED AS GENERAL PURPOSE, AND SAID PARCELS TO BE OFFERED FOR SALE ON A COMPETITIVE BASIS.

a. IM No. 07-015

2. Ordinance Serial No. 07-017: AN ORDINANCE ADOPTING MSB 3.15.033, SENIOR CITIZEN/DISABLED VETERAN HARDSHIP TAX EXEMPTION; ESTABLISHING CRITERIA FOR EVALUATION, PROCEDURE, AND PROVIDING FOR AN APPEALS PROCESS. (*Sponsor by: Assemblymembers Kvalheim, Allen, and Woods*)

a. IM No. 07-025

3. Ordinance Serial No. 07-018: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

a. Resolution Serial No. 07-016: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

(1) IM No. 07-027

4. Ordinance Serial No. 07-019: AN ORDINANCE AMENDING TITLE 4 AND TITLE 19, TO ESTABLISH A BOROUGH AREA SCHOOLS SITE SELECTION COMMITTEE.

a. IM No. 07-037

C. AUDIENCE PARTICIPATION (Three minutes per person.)

A. CONSENT AGENDA¹

1. RESOLUTIONS

a. Resolution Serial No. 07-019: A RESOLUTION AUTHORIZING A LOAN APPLICATION TO THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, ALASKA CLEAN WATER FUND, FOR THE AMOUNT OF \$3,500,000 TO BE USED FOR DESIGN AND CONSTRUCTION OF A NEW LINED

¹ AM Nos. 07-021 and 07-027 were pulled from the consent agenda and addressed separately.

CELL AND LEACHATE COLLECTION SYSTEM AT THE
CENTRAL LANDFILL.

(1) IM No. 07-043

- b. Resolution Serial No. 07-020: A RESOLUTION TO ESTABLISH A POLICY TO NO LONGER PAY A SET OVERHEAD COST FOR CONTRACTING SERVICES WITH THE UNIVERSITY OF ALASKA.

(1) IM No. 07-047

- c. Resolution Serial No. 07-017: A RESOLUTION SUPPORTING THE CREATION OF AN ALASKA HOUSING TRUST FUND. (*Sponsored by: Mayor Menard and Assemblymember Kluberton*)

(1) IM No. 07-050

- d. Resolution Serial No. 07-018: A RESOLUTION SUPPORTING CONTINUED FUNDING AND OPERATION OF THE ALASKA STATE DIVISION OF ELECTIONS OFFICE LOCATED IN THE MATANUSKA-SUSITNA BOROUGH. (*Sponsored by: Mayor Menard*)

(1) IM No. 07-051

- e. Resolution Serial No. 07-023: A RESOLUTION SUPPORTING THE UNITED WAY OF THE MAT-SU'S SUBSTANCE ABUSE INITIATIVE. (*Sponsored by: Mayor Menard and Assemblymember Kvalheim*)

(1) IM No. 07-052

2. ASSEMBLY MEMORANDUMS

- a. AM No. 07-021: APPROVAL OF THE ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS FOR BOROUGH ROAD SERVICE AREAS, PROPOSED FOR THE SUMMER OF 2007.

- b. AM No. 07-023: AWARD OF BID NO. 07-088 TO PROSSER-DAGG CONSTRUCTION COMPANY IN THE CONTRACT AMOUNT OF \$50,344.91 FOR THE FISH LAKE ROAD PROJECT.

- c. AM No. 07-024: APPROVAL OF CHANGE ORDER TO ALASKA RIM ENGINEERING, INC., IN THE AMOUNT OF \$30,400 FOR PRE-DESIGN AND SCOPING SERVICES FOR ALTERNATE ACCESS TO TALKEETNA AND FREEDOM HILLS SUBDIVISIONS.

- d. AM No. 07-025: AWARD OF PROPOSAL NO. 07-081 TO HDR ALASKA, INC., IN THE AMOUNT OF \$69,969 FOR THE CHISANA WOODS SUBDIVISION HYDROLOGICAL ASSESSMENT.
- e. AM No. 07-026: AWARD OF PROPOSAL NO. 07-079 TO PACIFIC NORTHWEST RESOURCES IN THE AMOUNT OF \$44,432 FOR THE KNIK ARM BRIDGE AND TOLL AUTHORITY INFRASTRUCTURE HISTORIC PRESERVATION PLAN.
- f. AM No. 07-027: AUTHORIZATION FOR THE MANAGER TO ENTER INTO AN AMENDED COOPERATIVE SERVICES AGREEMENT WITH THE CITY OF PALMER TO INCREASE THE ANNUAL PAYMENT FOR THE CONTRACT IN AN AMOUNT NOT TO EXCEED \$813,615 FOR THE PROVISION OF DISPATCH SERVICES FOR CALENDAR YEAR 2007.

II. UNFINISHED BUSINESS

- A. Ordinance Serial No. 06-223: AN ORDINANCE ESTABLISHING A NEW CHAPTER IN BOROUGH CODE, MSB 28.60, TIMBER HARVEST.
(Main Motion Pending: 12/05/06)
 - 1. Ordinance Serial No. 06-223(SUB): AN ORDINANCE ESTABLISHING A NEW CHAPTER IN BOROUGH CODE, MSB 28.60, TIMBER HARVEST.
 - a. Resolution Serial No. 06-169: A RESOLUTION ESTABLISHING FEES FOR TIMBER TRANSPORT PERMIT, MSB 28.60.080.
 - (1) IM No. 06-336
 - (2) IM No. 06-353

III. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 03/06/07, 7 p.m., Borough Assembly Chambers)(*Teleconferenced to Upper Susitna Senior Center – 16517 E. Helena Drive – Mile 98.5 Parks Highway*)
 - 1. Ordinance Serial No. 07-020: AN ORDINANCE AMENDING TITLE 15; PLANNING, TO ADOPT THE Y COMMUNITY COMPREHENSIVE PLAN.
 - a. IM No. 07-038

2. Ordinance Serial No. 07-021: AN ORDINANCE ACCEPTING AND APPROPRIATING \$80,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE SURREY ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30089, FUND 410.
 - a. Resolution Serial No. 07-021: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SURREY ROAD CULVERT REPLACEMENT PROJECT, PROJECT NO. 30089.
 - (1) IM No. 07-040

3. Ordinance Serial No. 07-022: AN ORDINANCE APPROVING AN APPROPRIATION OF \$190,000 FROM THE UNRESTRICTED NET ASSETS IN THE SOLID WASTE ENTERPRISE FUND, FUND 510, TO FUND 420, PROJECT NO. 25050, CENTRAL LANDFILL CELL III DEVELOPMENT, TO ALLOW FOR THE DESIGN OF A NEW CELL AT THE CENTRAL LANDFILL.
 - a. Resolution Serial No. 07-022: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR THE DESIGN DEVELOPMENT OF CELL III AT THE CENTRAL LANDFILL, PROJECT NO. 25050.
 - (1) IM No. 07-046

B. INTRODUCTION (For public hearing – 03/20/07, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 07-014: AN ORDINANCE CREATING MCDOWELL ROAD ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 424, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 07-035

2. Ordinance Serial No. 07-015: AN ORDINANCE CREATING WESLEY DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 425, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 07-036

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

IV. RECONSIDERATION

V. VETO

VI. EXECUTIVE SESSION

VII. MAYOR AND ASSEMBLY COMMENTS

VIII. ADJOURNMENT